



**FYJC**  
**School Education and**  
**Sports Department**

Std. 11th Centralized Online  
Admission Process 2026 - 27





- Flow -  
Grievance



# Student Grievance



Government of Maharashtra  
School Education and Sports Department  
Std. 11th Centralised Online Admission Process 2025-26



p YAMUNA DHIRISING PADV  
Applicant

Dashboard

Grievance

Application Form (Part-I)

CAP Options (Part-II)

QUOTA Choices (Part-II)

Miscellaneous

Payment History

Grievance

Search Colleges

List

Withdraw Application

Grievance List

Search

Add Grievance

There are no records to display

- ❑ For submitting complaints or requesting changes to the application form, students should navigate to the Grievance menu located under Miscellaneous.
- ❑ From there, they will select "Add Grievance" to proceed with their submission.



# Create Grievance



anarasntra  
por  
miss

### Create Grievance

Applicant's 10th School Area \*

Region \*    District \*    Block / Tehsil / Taluka \*

Grievance Category \*

Provide your grievance here \*

Choose File    pdf,jpg,jpeg,png

Max lenght of file is 1MB

- To create a grievance, students will first select the 10th school area from the dropdown menu,
- followed by their Region
- District, and Block/Tehsil/Taluka.
- They will then choose the Grievance category **Merit list query** and provide a detailed description of their complaint in the provided text box.
- Finally, students will have the option to upload supporting files as evidence.



# Grievance list



- Dashboard
- Application Form (Part-I) ▾
- CAP Options (Part-II) ▾
- QUOTA Choices (Part-II) ▾
- Miscellaneous ^
- Payment History
- Grievance
- Search Colleges
- List ▾
- Withdraw Application

Grievance

Grievance List

Search  Add Grievance

Sr No	Name	Ticket Id	Title	Created Date	Resolved
1	YAMUNA DHIRSING PADVI	D1449541557-742	Administrative Query	06/06/2025 13:06:29	

Rows per page 10 ▾ 1-1 of 1 Pages in 1 < >

Students can view the status of their complaints within the grievance list



- Log in -  
DYD/EO



# DYD/EO Log in



Dashboard

Grievance

College Management

College Creation

Verify Colleges

Surrender Seat List

Reports

Student Report

Miscellaneous

Grievance

Student Management

Grievance List

Category\*  Search

Sr No	Ticket Id	Title	Created Date	Resolved Date	Status
1	D1449541557-742	Administrative Query	06/06/2025 13:06:29		RESOLV
2	GRVAPL1	Merit List Query	04/06/2025 21:04:18	06/06/2025 11:49:26	APPROV
3	GRVAPL1	Merit List Query	04/06/2025 16:22:32	06/06/2025 11:20:29	Pending
4	J0612813649_GRVAPL1	Merit List Query	05/06/2025 18:58:10	06/06/2025 11:07:34	Pending
5	GRVAPL1	Merit List Query	04/06/2025 15:23:12	06/06/2025 11:06:35	Pending
6	K1535349116_GRVAPL1	Merit List Query	05/06/2025 19:07:51	06/06/2025 10:04:25	Pending

- DYD personnel are authorized to review all grievances pertinent to their assigned region and district.
- Similarly, EO (Education Officer) personnel have access to grievances specific to their designated district.
- Both DYD and EO personnel possess the authority to take action on these grievances.



# DYD/EO View grievance Form



Government of Maharashtra  
School Education and Sports  
Std. 11th Centralised Online Admiss

Dashboard  
College Management  
Reports  
Miscellaneous  
Grievance  
Student Management  
List  
Add User

Category / Title\*  
Merit List Query

Commented By: D0748727370 Status: PENDING Date: 06/06/2025 17:20:36  
dhakmNa,ms Merit list is not correct

Image (35).Png

Comment\*

Choose File pdf.jpg.jpeg.png

Sunanda Vakhare  
Admin

	Action
NEE BALU LE	View
NEE BALU LE	View
SUNIL	View
Kajal aute	View
RAJENDRA LE	View
A DHIRSING	View
han Bali	View
T PARVEEN LI	View
NIDA MUKHTAR	View

- ❑ Both DYD (Deputy Director) and EO (Education Officer) personnel can access detailed grievance information by clicking the "View" icon under the "Action" column.
- ❑ If further details be required from student they can provide comments in the designated text box and submit them.



- Log in -  
Student



# Student View Comment /Update grievance



### Create Grievance

undakimna,ms ment list is not correct

Image (35).Png

Commented By: PNADM023      Status: PENDING      Date: 06/06/2025 17:35:30

Required this

Comment \*

Choose File      pdf,jpg,jpeg,png

- Students can update their grievances by clicking the "View" icon under the "Action" column.
- They will be able to review comments from DYD/EO personnel and then fulfill any stated requirements.
- Additionally, students have the option to upload necessary files and add further comments.



- Log in -  
DYD /EO



# DYD Edit grievance



Dashboard / Grievance

Transaction Reference Number

Application Form Status

Last Modified On	2025-05-19T10:37:19.000+00:00
Last Modified By	AF84560108079
Current Status	Self Verified

[Edit Application Form](#) [Reject Grievance](#) [Sent To Student](#)

© This is the official website of School Education and Sports Department. All Rights Reserved.

❑ After reviewing a grievance in detail, DYD/EO personnel will find three options available upon clicking the "Edit" function:

- ❑ Edit application form
- ❑ Reject grievance
- ❑ Send to student



# DYD/EO Edit grievance – (Edit application form )

The screenshot shows a web portal interface for editing a grievance application form. On the left is a navigation menu with options: Dashboard, College Management, Reports, Miscellaneous, Grievance, Student Management, List, and Add User. The main content area is titled 'Grievance' and displays the following information:

Transaction Reference Number	29b62a26-2bb1-44f5-89b0-4de49a237d6c
Application Form Status	
Last Modified On	2025-05-25T05:48:28.000+00:00
Last Modified By	D1449541557
Current Status	Self Verified

At the bottom right of the form area is a green button labeled 'Edit Application Form'. Below the form area, a copyright notice reads: '© This is the official website of School Education and Sports Department. All Rights Reserved.'

- Upon selecting the "Edit application form" option under the "Edit grievance" section, DYD/EO personnel will be empowered to directly modify the application on behalf of the student.
- They will have visibility into all past comments, organized by date, along with their respective statuses (e.g., "Admin-edit-enabled" or "student\_edit\_enable").
- Once the "Edit application form" option is chosen, DYD personnel are committed to directly editing the form and will not have the ability to select alternative options such as "Send back to student" or "Reject."



# DYD/EO Edit grievance – (Edit application form )

- DYD/EO personnel will have limited edit access to modify specific sections of the application.
- This includes Personal details, Category and reservation details, the ability to Upload required documents, and Qualification details for students other than SSC.
- They can make necessary corrections within these sections to address the grievance, provide a comment, and then lock the application form using an OTP.



## DYD/EO Edit grievance – (Send to student, Reject )



- If a DYD select the "Send to student" option, the student will then be required to edit the form themselves.
- Conversely, if the "Reject" option is chosen, the grievance will be closed and marked as rejected.



- Log in -  
Student



# Student Edit grievance – (Edit application form )

- Dashboard
- Application Form (Part-I) ▾
- CAP Options (Part-II) ▾
- QUOTA Choices (Part-II) ▾
- Miscellaneous ▲
- Payment History
- Grievance
- Search Colleges
- List ▾
- Withdraw Application

Grievance

Registration Details

Personal Details

Address Details

Category & Reservation Details

Qualification Details

Upload Required Documents

Pay Admission Processing Fee

Summary

You need to lock your form after editing

Application Form No : AF241140082281

Personal Details and Board Details of Applicant

Full Name	Eden John	Mother Name	Natasha Fiona Pereira
Gender	Female	Date of Birth	25/11/2009

- Student will have limited edit access to modify specific sections of the application.
- This includes Personal details, Category and reservation details, the ability to Upload required documents, and Qualification details for students other than SSC.
- They can make necessary corrections within these sections to address the grievance, provide a comment, and then lock the application form using an OTP.
- Student will see the status pending at DYD/EO



- Log in -  
DYD/EO



# DYD/EO Approve



Dashboard

Grievance

Transaction Reference Number

Application Form Status

Last Modified On	2025-05-19T07:48:09.000+00:00
Last Modified By	AF241140082281
Current Status	Self Verified

[Edit Application Form](#) [Reject Grievance](#) [Approved](#)

© This is the official website of School Education and Sports Department. All Rights Reserved.

- After a student edits and locks the application form with an OTP, DYD/EO personnel must cross-verify the changes. They then have the option to:
- Edit application form: To make any final necessary adjustments.
- Reject grievance: If the changes are deemed unsatisfactory.
- Approve: This action fulfills the grievance, leading to its closure.



# FYJC School Education and Sports Department

Std. 11th Centralised Online  
Admission Process 2026 - 27



[support@mahafyjcadmissions.in](mailto:support@mahafyjcadmissions.in)



8530955564 (9:00 AM to 7:00 PM)